

# THE WARREN TOWNSHIP SCHOOL DISTRICT

## WELCOMES YOU...

We would like to take this opportunity to welcome back our returning students and to extend a welcome to new students by offering some helpful information to ensure a safe and happy busing experience.

Here at the Transportation Department, we have been steadfastly preparing all summer long for an efficient and enjoyable beginning to your child's school year. This notice serves to aid you, as a parent, in understanding your responsibilities in contributing to the safety and success of your child's transportation.

### A FEW REQUESTS...

1. All pick-up and drop-off times are approximate; your child should be ready 10 minutes prior to scheduled pick-up time. **Please be flexible**, times may vary due to traffic, weather and road conditions.
2. For our Kindergarten students, for the afternoon drop-off, please make sure that a responsible adult over the age of 18 is there to receive the child at least 15 minutes prior to scheduled arrival. If no one is present, the driver will continue his or her route. Every effort will be made to contact you to let you know of this event. If no contact has been made the student will be transported back to the originating school.
3. Students are only permitted to ride on their assigned bus.
4. Please remember that Warren Township is only authorized to bring children to their assigned bus stop location and there is to be **NO VARIATION** from that location – i.e., child going to a friend's house for the afternoon. If there is to be a new permanent pick-up/ drop off location, arrangements must be made, in writing using the "Request for Transportation to/from Babysitter/Daycare Facility". This is to be filled out by the parent/guardian and returned to our Transportation Department.
5. Please make proper arrangements for your child when there is an emergency closing, such as a snow day.
6. No parent or unauthorized person(s) is to be allowed in the bus. If you have a concern with another student or with the driver, please contact the Transportation Department immediately.

## **BUS SAFETY**

Safety on the school bus is a combined effort between the driver, pupil, the parent and the school. Our school bus drivers are entitled to the respect and courtesy due all school personnel. The bus driver has complete charge of the children while they are entering, riding on and departing the bus. Please instruct your child that he/she is expected to conduct himself/herself so as not to distract the driver from the roadway. If a behavior problem occurs, the driver will make a written report to be sent to the school and the transportation department.

If applicable, please review the list of safety precautions with your child...

1. Children must immediately take assigned seat on the bus- No standing or walking in aisles while the bus is in motion.
2. Seat belts MUST be worn at all times
3. Children must cooperate with bus personnel.
4. Deposit trash and waste paper in the waste container on the bus. Keep your bus clean.
5. NO FOOD OR DRINK ON BUS, please this includes chewing gum.
6. No tampering with bus equipment.
7. Vandalism will not be tolerated.
8. No inappropriate behavior. Fighting, shouting shoving and profanity will not be tolerated.
9. When boarding the bus, use handrails.
10. Windows are to be opened at the discretion of the driver. Keep hands, feet, etc., inside the bus at all times. Nothing shall be thrown out of the windows.
11. Explain to your child that the aisle of the bus will be kept clear of book bags, instruments, feet, etc. If large items are necessary to bring on the bus, they must fit on the child's lap or under the seat.

As always if there are any questions or concerns with regards to transportation, do not hesitate to contact Jan Donlay, Transportation Coordinator @ 908-753-5300-EXT 5603

**HERE IS TO A SAFE & REWARDING SCHOOL YEAR**